

Course Evaluation

Your feedback is important to us!

Class _____ Date _____

Instructor _____ City/State _____
 (if more than one instructor, you can rate each of them individually below)

Instruction

1. Please rate the overall effectiveness of the instructor(s). Enter the instructor's name in the space provided.

Instr: _____ 5 Excellent 4 Very good 3 Okay 2 Not so hot 1 Poor NA Doesn't apply

Instr: _____ 5 Excellent 4 Very good 3 Okay 2 Not so hot 1 Poor NA Doesn't apply

Circle the answer

For the next 2 questions, enter the name of the instructor you are evaluating in the first column. Enter your rating **number** under the items.

	5 Excellent	4 Very good	3 Okay	2 Not so hot	1 Poor	NA Doesn't apply
2. About the instructor:	Knowledge of the topic	Enthusiasm	Ability to explain material	Respect for students		
Instr:						
Instr:						

	5 Excellent	4 Very good	3 Okay	2 Not so hot	1 Poor	NA Doesn't apply
3. About the class:	Pacing	Time for Practice	Opportunity for questions	Coverage of course materials		
Instr:						
Instr:						

4. If you could give the instructor one suggestion so they could help you learn more effectively, what would it be?

Course Materials

	Excellent	Very Good	Okay	Not so hot	Poor	Doesn't apply
5. Materials are accurate and up to date.	5	4	3	2	1	NA
6. Content is clear and easy to understand.	5	4	3	2	1	NA
7. Exercises are useful.	5	4	3	2	1	NA
8. Media (video, audio) are relevant and well done.	5	4	3	2	1	NA

Circle the answer

9. How could we improve the content of this course?

More questions on the back!

The Training Experience

10. How would you describe your overall classroom experience?

5 Excellent

4 Very Good

3 Okay

2 Not so hot

1 Poor

Circle the answer

Why do you say that?

11. How was the class different from what you expected?

12. Would you recommend this course to others who need to know about this topic?

Yes

No

Why do you say that?

13. Would you take another class with the instructor(s)? (Please provide the instructor name if there was more than one instructor in the class.)

Instructor	Response		Why do you say that?
	Yes	No	
	Yes	No	
	Yes	No	

Customer Service & Facility

	Excellent	Very Good	Okay	Not so hot	Poor	Doesn't apply
14. Ease of finding information about this course.	5	4	3	2	1	NA
15. Ease of registration for this class.	5	4	3	2	1	NA
16. Ease of getting answers to questions.	5	4	3	2	1	NA
17. Staff at the event being helpful and friendly.	5	4	3	2	1	NA
18. The facility was comfortable.						
19. The staff at the facility were helpful and friendly.						

20. How could we have improved your ability to find, register for, and attend this class?

Thank you for your feedback! Please return your evaluation as indicated by your instructor.